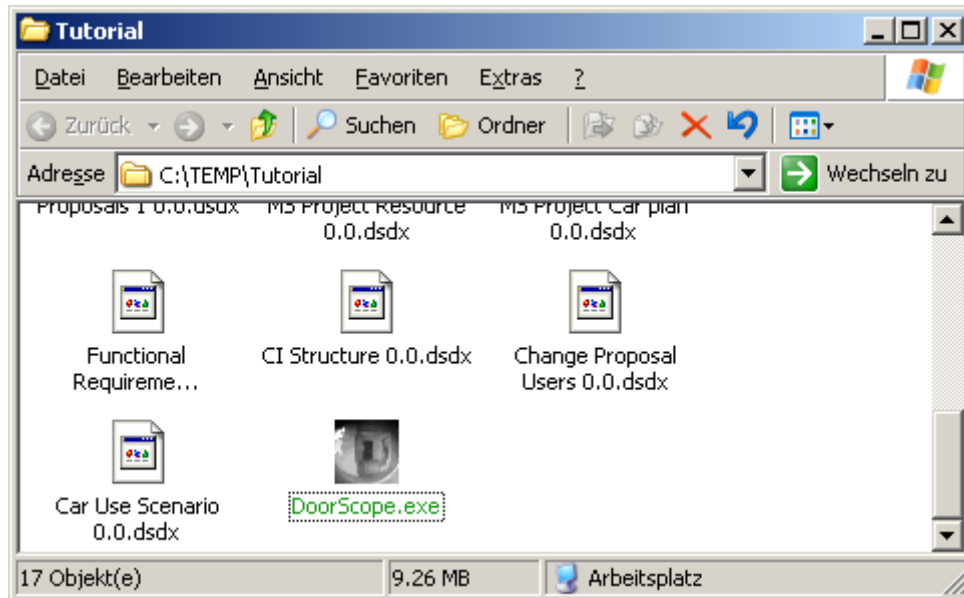


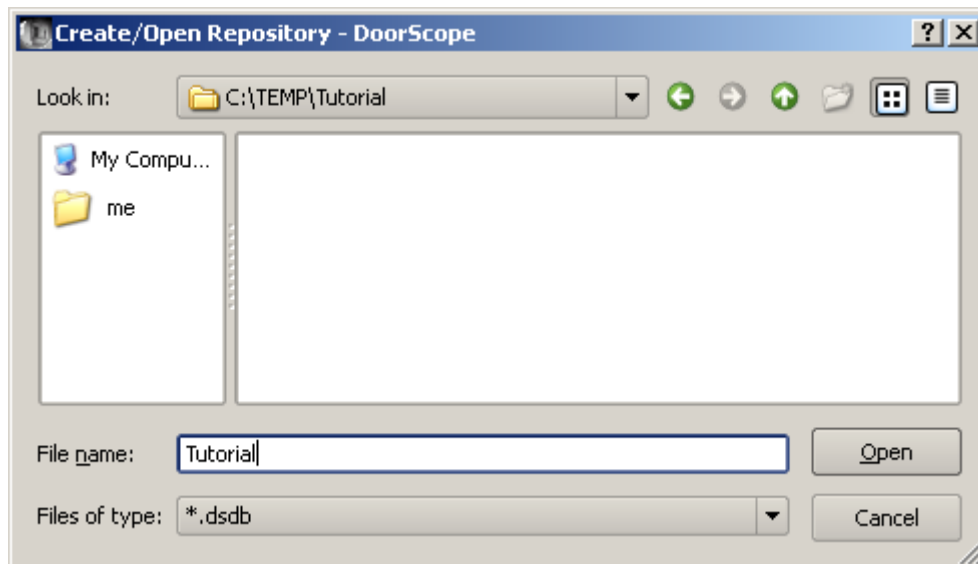
Tutorial: How to create a new repository and import documents

In DoorScope everything is stored in repository files (ending DSDB). When you start DoorScope.exe, the first thing you see is a file selector dialog. This dialog serves two purposes: open an existing repository, or create a new repository; the latter happens if you enter a file name which doesn't already exist. So let's try:

1. Locate and start DoorScope.exe (e.g by double-clicking on the icon):

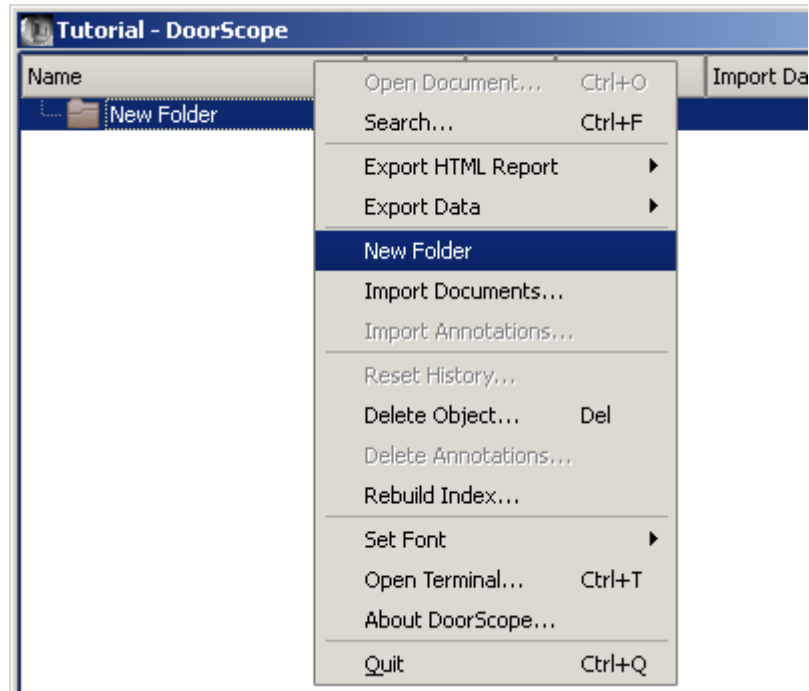


2. In the file selector dialog box enter the name of the new repository:

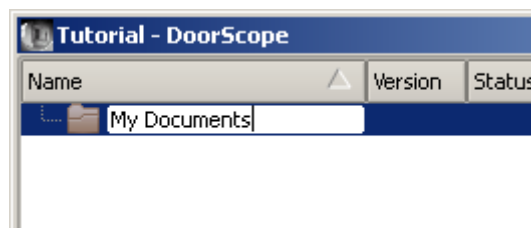


3. An empty DoorScope explorer shows up; you can now create a folder structure and import documents.
4. Open the context menu (e.g. by right-clicking) and select "New Folder":

Tutorial: How to create a new repository and import documents

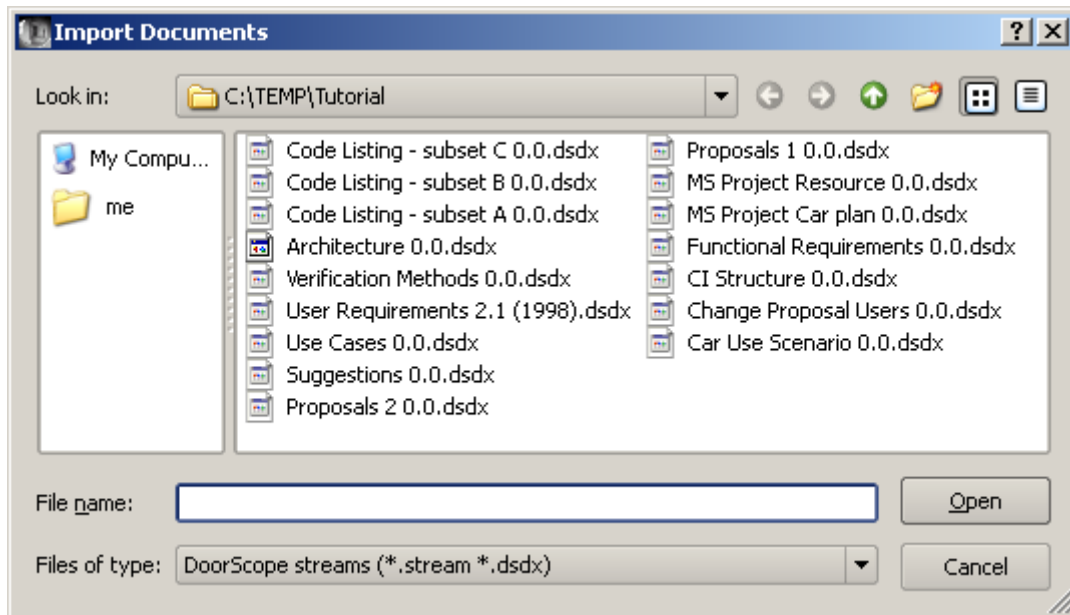


5. A new folder appears. Note that you can resize the columns using the mouse (notice the icon change when you hover above the column borders).
6. Rename the folder by clicking on the folder name; after a second the name becomes editable:

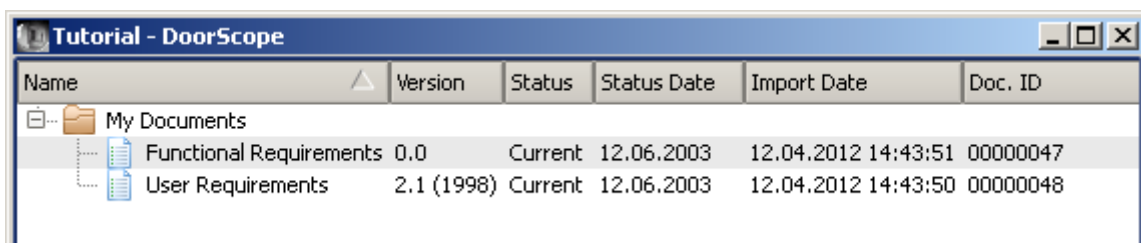


7. Now we can start to import documents; this can be done by the import command from the context menu.
8. Select the newly created folder, open the context menu and select "Import Documents"; a dialog box shows up where you can select one or more DSDX files which you exported from DOORS or got from somewhere else:

Tutorial: How to create a new repository and import documents



9. If you press Open the selected files are imported; now you're ready to view and comment them:



Name	Version	Status	Status Date	Import Date	Doc. ID
My Documents					
Functional Requirements	0.0	Current	12.06.2003	12.04.2012 14:43:51	00000047
User Requirements	2.1 (1998)	Current	12.06.2003	12.04.2012 14:43:50	00000048

10. Note that the files are located in the folder which was selected before the import command; you could also import documents to the top level by deselecting the folder; deselect by CTRL-clicking (i.e. press the CTRL key and click) on the folder.
11. Note that you can move documents and folders to other folders in the DoorScope Explorer by drag&drop.

That's it; now you know the basics.